

# ANNUAL REPORT

ISANA International Education Association Inc.



[www.isana.org.au](http://www.isana.org.au)

2018

## EDUCATE – ADVOCATE

ISANA – International Education Association:

- Provides a means for the exchange of information and networking;
- Facilitates the professional development of members;
- Builds links with associated organisations both locally and overseas; and
- Liaises with government and other agencies on policy matters relating to international students in Australia and New Zealand.

# CONTENTS

PRESIDENT'S REPORT	3
TREASURER'S REPORT	6
BRANCH REPORTS	
ACTiveNSW (NSW/ACT)	7
Queensland	9
SANiTy (SA/NT)	13
Victoria/Tasmania	15
New Zealand	19
SECRETARIAT REPORT	22
DECLARATIONS OF INTEREST	23
LIFE MEMBERS	24
WHERE WE WORK	25
AUDITOR'S REPORT	28

# PRESIDENT'S REPORT

On behalf of the ISANA National Council, I am pleased to present this year's annual report to members of the Association. The national office bearers, along with the Branch Presidents constitute the ISANA Council who are responsible for the management of the Association. The council members during the last 12 months including Branch representatives were:

- National President – Bronwyn Gilson
- National Vice-President- Kristine Papadopoulos
- National Vice-President (Professional Development) – Robert Spencer
- National Vice-President (Planning and Development) – vacant
- National Communications Manager – Brett Lyon
- National Treasurer – Molly Bonnefin
- New South Wales/ACT – Angela Leota-Hughes (to May 2018) / Lyndall Benton (from May 2018)
- Victoria/Tasmania – Manorani Guy
- South Australia/Northern Territory – Louise Skull
- Western Australia –vacant
- Queensland – Samantha Hilbig
- Secretariat – Phoebe Thiessen

All National Council members have another 12 months of their term to serve.

On behalf of ISANA members I take this opportunity to thank the immediate Past President, Mary Ann Seow for her drive and commitment to support members in their engagement with international students with personal support and delivery of the best possible student experience. Mary Ann assisted me and Council through the hand-over period and has continued to provide invaluable and ongoing support.

I also acknowledge Angela Leota-Hughes' contribution to the ISANA National Council and as NSW/ACT Branch President and Vice-President. Angela's contribution at both National and State level have been greatly appreciated and we are sad to see her leave both roles.

## Activities

As in past years ISANA continued to serve members via their State Branches with representation at State conferences and events; the delivery of best-practice and 'coal-face' professional development opportunities; and member networking sessions. I encourage you to read each of the Branch reports attached to this Annual Report to see the breadth of work being undertaken.

ISANA receives various invitations and opportunities to deliver submissions on behalf of members. In 2018 we made a submission to the Department of Foreign Affairs and Trade on the *Soft Power Review* and are in the process of contributing to the Legal and Constitutional Affairs References

Committee on the *Effectiveness of the current temporary skilled visa system in targeting genuine skills shortages* and to the Council for International Education's Expert Members on *Growing International Education in Regional Australia*.

ISANA responds to media enquiries from the ABC, SBS and the PIE News commenting on international student issues and we are continuing to grow our social media footprint on Facebook, Linked In and Twitter.

### *Collaborations*

ISANA has continued to work closely with the Council of International Students Australia (CISA) and I am happy to report that our long-awaited Memorandum of Understanding (MOU) was signed on the 25 September 2018. A copy of the MOU can be found on the ISANA webpage under the 'Student' tab.

As in past years, CISA asked the President of ISANA to be the Returning Officer for their Elections held in June. It was a great opportunity for me to meet both the outgoing and incoming CISA Council members. The ongoing development and mentoring of student leaders is a key activity for ISANA as we work closely alongside peak bodies, government agencies and members to ensure that CISA will remain an independent strong voice for international students in Australia.

ISANA was invited to join the newly formed *International Student Experience – Association Roundtable* which was established under the leadership of IEAA to bring together over 12 peak bodies to collaborate and join voices to explore themes and priorities related to the international student experience. Two meetings have been held to date in Melbourne and Brisbane and the last for the year will be held in Sydney immediately prior to the National ISANA Conference.

### *Grants*

*National Code Tutorial:* In late 2017 ISANA submitted and was successful in securing an Enabling Growth and Innovation Grant (EGI) valued at \$128,233 to develop and deliver an updated instructional tool for international education professionals to understand and meet their obligations under the National Code 2018. Work has commenced on the Project and the new Tutorial release date is scheduled during the first quarter of 2019.

ISANA is also a major Stakeholder in the Universities Australia EGI grant *International University Students and Pre-departure information: What are they getting and what do they need?* This project will document the perspectives of pre-departure information currently provided to international university students and seek to showcase best practice examples related to providing useful and culturally appropriate pre-departure information.

Information on the EGI grants can be found on the Department of Education and Training pages under International Network – EGI Projects. I encourage you to see all the Projects currently being undertaken as they cover all tiers of education in Australia.

### *Presentations and representations on behalf of ISANA National Council*

20 April	International Student Roundtable (Melbourne)
3-4 May	IEAA Admissions & Compliance Forum (Melbourne)
18 May	Council for International Education: Student Service Delivery Working Group (Canberra) and teleconferences throughout 2018
25-28 June	CISA Conference (Cairns)

- 5 July International Student Roundtable (Brisbane)
- 6 July IEAA Student Life Forum 2018: Engagement & Employability (Brisbane)
- 20-21 August Victorian International Student Conference 2018 (Melbourne)
- 25 September ISANA – CISA MOU signing (Sydney)
- 9-12 October AIEC Conference (Sydney)
- 13 November NSW International Education Provider Forum (Sydney)
- 23 November EGI UA Pre-Departure meeting (Canberra)

The core of ISANA's ongoing success is you the member. Council will work towards raising ISANA's profile with the view to improving opportunities for members to connect through increased professional development opportunities; collaboration with peak bodies, industry specialists and organisations; providing online resources including the new National Code tutorial; and circulating important and relevant information on changes and best practices within the international student industry. To be able to deliver this and much more we rely on our members (peer-to-peer) and volunteers, so I encourage you to contribute to ISANA. This can be as simple as attendance or participation in PD/Networking sessions, giving feedback, sharing your experiences or involvement in your local Branch. We are here to support you so suggestions on how we can do this for you is essential.

So, in conclusion and on behalf of the National Council, I take this opportunity to thank members for their continued support and to encourage you to take up the opportunity to contribute to the Association. It is a privilege to work alongside incredible ISANA members, the ISANA Conference Organisation Committee and those who serve on the National Council and in each of the Branches.

And finally, I would like to offer special thanks to our ISANA Secretariat, Phoebe Thiessen who took on the enormous task of filling this position after the resignation of Tracy Noble. Her good humour, inquisitive nature and organisational skills have proved to be invaluable in assisting the volunteers who sit on National Council and in the Branches.

**Bronwyn Gilson**  
**National President**

## TREASURER'S REPORT

This year ISANA has been exceptionally successful in gaining government funding for projects that will directly benefit students and the staff who work with them.

*Details of the grants as follows:*

### **Australian Government Enabling Growth and Innovation Program (EGI):**

\$128,223	Online Tutorial for 2018 National Code of Practice for Providers of Education and Training to Overseas Students
-----------	---

### **Victorian Government Department of Economic Development, Jobs, Transport and Resources:**

\$58,500	Be You Be Scene
\$45,480	Contact Points: Enabling international students during critical incidents
\$29,750	VicWISE Employability: Professional Networking meetings for students
\$5,000	Sponsorship for students to attend Vic-Tas Conference

### **Queensland International Education and Training Partnership Fund:**

\$9,900	Project Global Citizen
---------	------------------------

This came to a total of \$276,853. My congratulations go to all the ISANA members whose hard work has resulted in these successful grants. Some of this funding was received in the 2017-2018 financial year, with the balance to follow in early to mid-2019. Since these funds will be expended over the next financial year, the moneys receipted to 30 September have been listed under Current Liabilities: Unexpended Grant Funding.

ISANA opened the financial year with \$128,303. Total revenue for 2018, including project grant funding, was \$237,334. This included the income from all professional development activities run by State Branches and last year's National Conference profit. After deducting all costs associated with Professional Development, ISANA had a Gross Profit of \$57,651 from revenue-generating activities.

Operating costs were slightly higher than in 2017 due to the expenditure required to prepare for the EGI grant. This resulted in an overall deficit for this year of \$1,549. Having factored in the current liabilities, ISANA ended the 2017-2018 financial year with net assets of \$120,059.

In closing, I want to extend my very great thanks to Phoebe Thiessen for her invaluable support, exceptional good humour and willingness to go the extra mile in her efficient administration of the ISANA accounts.

**Molly Bonnefin**  
National Treasurer

## BRANCH REPORTS

### ACTiveNSW

This year the ACTiveNSW branch has continued to provide support and opportunity for its members through:

- Approval of grant projects for student involvement through the City of Sydney Youth Week
- Support of research projects as part of the Study NSW Partner Project Grants
- Significant contribution with the National Branch to organise the 2018 ISANA National Conference in Sydney; and
- PD sessions and networking opportunities.

My sincere thanks and appreciation is extended to the ACTiveNSW Branch committee members who have been able to keep the initiatives flowing, amidst their own full time jobs and family needs. These committee members volunteer hours/days of their time and I know the drive to serve in these roles stems from passion for the members and the industry as a whole. I would like to thank Angela Leota Hughes for her time in the role of Branch President, who stepped down to the role of Branch Vice President due to family commitments earlier this year.

#### *The current 2018 branch committee members are:*

- **Branch President-** Lyndall Benton (Kent Institute Australia)
- **Vice President-** Angela Leota-Hughes (Asia Pacific International College)
- **Professional Development Coordinator-** Vacant
- **Treasurer-** Amy Choo (International Education/ACT Government)
- **Communication Co-ordinator-** Nuala Myatt-Bocarro (StudyNSW)
- **Secretary-** Charlotte Long (UNSW)
- 

It is with regret I report that both Angela and I will be stepping down from our respective positions at the upcoming 2018 branch AGM. Angela and I both joined as committee members at the same time at the 2013 AGM and have thoroughly enjoyed the experience, development and opportunities this involvement has produced over the past 5 years. We are committed to supporting the next committee members and will remain as active ISANA members.

#### *Outlined below are some of the notable events for 2018:*

##### **March**

The branch committee represented ISANA at the Lord Mayor of Sydney - International Education Reception and Student Welcome.

##### **April**

ISANA was again awarded a grant by the City of Sydney to arrange a public event for International Students as part of the Youth Week in the city celebrations. The event titled '*International Youth Fest 2018*' was arranged by 21 vibrant student volunteers recruited by our members. It was three months in the planning and attracted 225 participants on the day. ISANA organised this grant in



collaboration with StudyNSW and then attracted the following partners to be there on the day for students:

- ISANA International Education Association Inc. (Organiser)
- City of Sydney & KGV (Organiser)
- Play Safe (Stall Holder)
- Multicultural HIV & Hepatitis Service (Stall Holder)
- NSW Fair Trading (Stall Holder)
- Fair Work Ombudsman (Stall Holder)
- Multicultural Problem Gambling Service (Stall Holder)
- NSW Health, Mental Health and Drug and Alcohol Office (Stall Holder)
- Surf Life Saving (Engagement Activities)
- Cricket Australia (Engagement Activities)
- Police (Engagement and BBQ)

### **July**

The branch committee represented ISANA at the International Student Leadership and Ambassador (ISLA) Program Completion Ceremony hosted by the Lord Mayor.

In August, the branch committee represented ISANA at the Cash cows or human capital? Perspectives on international students in Australia event.

### **October**

We're delighted, that with funding, the Information For Impact: Enabling Education Providers To Address Exploitation Of International Students In Accommodation And At Work has been successfully selected as a StudyNSW Partner Project for 2018-19. ISANA NSW is a central partner in this landmark project. In addition to UNSW Sydney and UTS: Sydney, other partners include English Australia, the Fair Work Ombudsman, Redfern Legal Centre, education agents, and CISA.

In November, ISANA committee members will be attending the International Education Provider Forum, where Bronwyn Gilson (National Council President) will be speaking.

### **November**

The branch hosted its Annual General Meeting (AGM) and a new PD initiative, the ACTIVENSW Support Café. Participating organisations for this event were the Fair Work Ombudsman, Study NSW, City of Sydney, South Eastern Sydney LHD and Redfern Legal Centre

I wish to thank our members for contributing to these projects and offering their support when it's been possible.

As it's time at the AGM to vote on the vacant committee member positions, we call on our members to step up, stand out, volunteer and see how great this role can be! Be engaged, be informed, be 'in the know' and be connected.

We can promise one thing, how much effort you put in will directly result in how much you get out of this experience.

If you love the international education sector, like supporting or driving change, are organised or have skills you'd like to share- this is the right time for you!

**Lyndall Benton**

**ACTIVENSW Branch President**

## QUEENSLAND

2018 was a busy year for our members with updates to the National Code to implement and many changes in the International Education market.

Our QLD Committee engaged in a joint project Alphacrane and CTC Consulting and the consortium was awarded funding from Trade Investment Queensland. This project was funded by International Education and Training Partnership Fund.

### *A little about the Global International Education Survey*

Study Queensland has announced a ground-breaking approach to on-boarding international students and optimising their experience in Australia, with the newly launched Project Global Citizen.

The 2018 Project Global Citizen Survey will measure the cultural challenges that international students encounter during their studies in Queensland. These key survey findings will be shared with participating international education industry professionals and members of ISANA International Education Association to enhance their delivery of services to international students.

For more information <http://bit.ly/ProjectGlobalCitizen>

2018 was also the first year that we have had a Regional Rep in North QLD. Tori was instrumental in setting up the workshop in Cairns. She will sadly be stepping down from the position in February as she is expecting her first child in 2019. This position will be open for nomination along with Professional Development.

### *Workshop in Cairns*

Small number of members and nonmembers took part in a workshop delivered by Mary Ann Seow on Critical incidents. Feedback was very positive and in 2019 QLD Branch will organise a workshop in Townsville with hopes to arrange a session in Toowoomba to reach out to the Regional members.

Topics covered this year: Networking and CISA event, Under 18s welfare, Blue card Compliance, Critical Incident Management, Global Citizen and Employability

We had a good turnout for an Under 18s Welfare and Compliance half day session in May showing this is an area of ongoing interest. It would be beneficial to hold these again in the future as either a full day, or two separate sessions. The Under 18s component was rushed and the compliance topic was in need of a government representative for in-depth knowledge of the requirements.

Last workshop for 2018 will be held in November and will incorporate end of year drinks and a networking opportunity to meet new people and other members. We will also be highlighting some great initiatives for International student engagement. All members are welcome to attend.

The year will round off with the National Conference being held in Sydney and I trust that many people will be able to attend from QLD and regional areas.

Focus for 2019 will be on the National Conference, developing partnerships with local businesses and promoting ISANA to potential sponsors. We are also hoping to hold workshops in Townsville and Toowoomba to provide opportunities for our regional members to be included in the network.

2019 will also be a year to encourage member participation and recruit a new committee for the following year.

Month	Date	Topic
<b>January</b>		
<b>February</b>	Mon, 18 February	Apps, quizzes and gamifying to encourage student engagement (half-day)
<b>March</b>		
<b>April</b>	Thurs, 4 April	Mental Health (full day) <ul style="list-style-type: none"> <li>• How to encourage students of different cultures to seek support for mental health</li> <li>• Supporting ASD Students within the Australian learning environment</li> <li>• Supporting Students with gaming and social media addictions</li> </ul>
<b>May</b>		
<b>June</b>	Fri, 7 June  Wed, 19 June	Townsville: (full day) <ul style="list-style-type: none"> <li>• cross-cultural awareness,</li> <li>• U18 student support,</li> <li>• sexual health</li> </ul> Brisbane: (half day) <ul style="list-style-type: none"> <li>• Special projects in international education</li> </ul>
<b>July</b>		
<b>August</b>		
<b>September</b>	Tue, 3 September	Best practice in student advising (full day?) <ul style="list-style-type: none"> <li>• Coping strategies and interventions in managing international students and under 18s</li> <li>• The role of advisors in international student developmental and growth (life skills, socialising and independence).</li> </ul>

		<ul style="list-style-type: none"> <li>Supporting students with adjusting to the learning/ classroom environment (interactive/group work)</li> </ul>
<b>October</b>	Mon, 21 October	Careers/Employability
<b>November</b>	Fri, 22 November	End of year networking and drinks
<b>December</b>		ISANA Conference

### *A little about our Committee Members:*

Being an ISANA member provides a great opportunity to network with others in the industry. ISANA provides an opportunity to learn new ideas/approaches and ways to overcome challenges and being a committee member ensures you continue to give this priority, no matter how busy your work schedule is! *Janet 2018*

### *Queensland Committee*

#### **President**

Samantha Hilbig  
e: [qld@isana.org.au](mailto:qld@isana.org.au)

I have been an active member of ISANA for many years and have been current Queensland President for 5 years. I started my experience with International students as a Student Adviser with Charles Darwin University over 16 years ago and have been employed by Griffith University for 14 years, 12 years as Homestay Coordinator. In my role I have experienced many highs and lows as this role is very diverse and involves interacting with students, families, agents and both internal and external community sectors.

ISANA has provided me with the opportunity to interact with many people from different sectors, develop my skills and also create lifelong friendships.

#### **Vice President**

*Nominations remain open*

#### **Secretary**

Janet Flanagan  
e: [qld@isana.org.au](mailto:qld@isana.org.au)

Janet has been involved with ISANA for several years and worked within the international student services sector for 12 years. She has taken on the role of Secretary for ISANA QLD. She is passionate about her role at the Institute of Continuing & TESOL Education, University of Queensland, managing student services for the Institute. In her current role Janet manages the reception and activities area, co-ordinates workshops and orientations for students, and provides welfare and attendance support for international students. She previously also supervised the homestay area of the institute for 6 years.

**Treasurer**

Andy Ng

e: [gld@isana.org.au](mailto:gld@isana.org.au)

Andy spent most of his career in Brisbane working with Tertiary students and has over 17 years of experience working with local and international students in the private sector and educational institutions. Andy is currently the Accommodation Officer and Under 18 Guidance Officer (International Students) at Queensland University of Technology. He undertook a number of roles which include assisting domestic and international student's in their transition into tertiary studies and their accommodation needs. Andy was an international student and has a good understanding of what is like to be an international student living in Australia. Andy has established himself as a hard-working team leader and has always enjoyed a "hands-on" approach to work. Andy has been a member of ISANA since 2014 and has recently been appointed as treasurer in 2018.

**Communications Officer**

Livia Tramontina

e: [gld@isana.org.au](mailto:gld@isana.org.au)

Livia has worked at ILSC, an ELICOS provider, since 2014. An international student herself at the time, she has since had the chance to support her international peers in different roles, from Internship Coordinator to University Pathways Coordinator. Now she oversees the University Pathways for all ILSC's Australian campuses. Livia joined ISANA in 2017 and, through her new role, she hopes to facilitate networking among members of the Queensland Branch through emails and events.

**Professional Development Officer**

*Nominations remain open*

**Regional Representative**

Tori Sutcliffe

e: [gld@isana.org.au](mailto:gld@isana.org.au)

Tori has worked within the international education industry for over ten years in both Australia and Canada. She has been in her current role, International Student Advisor at University (Rockhampton Campus) for five years and has been a member of ISANA the entire time. Tori nominated as the Regional Representative to ensure the 'regional voice' was included in discussions as the experience, concerns and access to support for students (and staff) in regional locations can be quite different than in metropolitan areas.

Many thanks to our Current Committee for their continued support and time in arranging our workshops and promoting ISANA Qld. Also special thanks to members and non-members for their participation and association with ISANA. Look forward to another exciting and challenging year in the International Education market.

**Sam Hilbig**

**Queensland President**

## SANiTy

After another busy year, we are proud to have facilitated some great professional development for International Student support staff. The team of Sarah Parrington, Kathy Matthews, Tash Pressley, Kelly Liebich, Shawna Hooton, Klaus Koefer and Vanesa Duran work extremely well, in synergy, to manage all the jobs. But.... There is always room for more and we are happy to welcome Ammeline Balanag, Senior Case Manager for Scope Global and Ben Mayne, State Operations Manager, South Australia & Tasmania for Navitas. The more the merrier if you would like to join us!

We are already looking forward to next year and the needs of members and would love some feedback on what you would like us to organise in terms of professional networking and development. Please contact anyone on the committee if you have ideas.

This year we held 3 major events for members.

### *Under 18's: Relationships, abuse and provider responsibilities*

This event included information and a resource package of culturally and age appropriate information for providers to use when delivering information to children. During this workshop, groups shared their experiences, questions and ideas to develop a cohesive response in age and cultural appropriate settings.

### *Student Accommodation and Welfare*

A panel of Industry Representatives discussed and answered questions and concerns on the National Code and our responsibilities when offering varying accommodation alternatives for international students including Under 18's.

The panel included:

- Rebecca Bendall from Urbanest and President of the South Australian Student Accommodation Association
- Geoff Dennison from Accommodation Adelaide University
- Rebecca Fuss from the Department for Education and Child Development

An excellent day, culminating in a tour of the fantastic facilities at urbanest.

### *Workplace Issues, Careers and Employability*

What an amazing day! The aim was to demonstrate and discuss the skills, issues, outlets, opportunities and best practice for assisting our students to gain meaningful employment during and after they complete their studies in South Australia.

We had a very diverse range of people who all brought something different to the group from government to employers and employees.

Presenters and panellists were:

- Navitas Ben Mayne (PCDDA) State Operations Manager, South Australia and Tasmania
- Mikalie Nakos, SA Water
- Tony Vuong, PixelForce
- Tracey Vu, Detmold

- Emma Xie, Deloitte
- Jane Johnston, StudyAdelaide
- Dianne Baron and Jessica Whitby, Office of the Training Advocate
- Carolyn (Lyn) Barnett, Fair Work Ombudsman
- Verity Kingsmill, Flinders University
- Nadia Lovett, University Senior College
- Michelle McKinnon, The University of Adelaide

It was all very well received and gave practical and innovative ideas for implementation in workplaces and institutions.

The year is coming to an end and most students are heading home for the Summer break and talking about South Australia with their friends and families. What we offer our students in terms of support services is vitally important not only to the students and their daily wellbeing but to the future of the industry.

Thank you all for what you do for each student in South Australia.

Have a wonderful holiday season.

**Louise Skull**  
**SANiTy President**

## VICTORIA & TASMANIA

This is now my third year as ISANA VIC/TAS president and I would like to thank my committee and the strong pool of talented student volunteers who have made it possible for ISANA VIC/TAS to have a vibrant and very active branch for 2018.

Building collaborative relationships based on trust has been the key to ISANA VIC/TAS approach for this year. Strong personal connections have been built across institutional boundaries, various committees, state/federal government, members and non-members.

From these connections, participants have contributed ideas, served on committees and projects in various capacities. We have also been fortunate this year to have a strong presence of students volunteering and supporting the branch. ISANA have been extremely lucky to receive funding from the State Government for four projects which have resulted in four student volunteers receiving paid project management positions.

### *Professional Development Activities for 2018*

ISANA VIC/TAS held very well attended professional development events in 2018.

#### **February**

Prepare Your Workplace for The National Code 2018

A Workshop Series For Managers And Practitioners Working With International Students

ISANA VIC/TAS in conjunction with International knowledgebase held 4 series of workshops in February for education agents, managers and practitioners working with international students and ESOS compliance to prepare them for the revised National Code.

#### **May**

National Code through the ASQA, TESQA & NTEU Lens

This session was well received by members and non-members.

#### **November**

Gambling harm prevention for international students

Presenters included, Dr. Samantha Thomas, Paul Fung and Lyn Dundon. Partnering with ECCV.

#### **September**

19th ISANA VICTORIA/TASMANIA State conference

“Opportunity and Innovation: Industry Professionals Supporting International Students”

Total registrations: 140 participants. ISANA VIC/TAS was able to give away 30 student bursaries due to the generous support of Study Melbourne sponsoring the event.

VIC/TAS State Conference was attended by a DIVERSE range of delegates from universities, private colleges and organisations, OSHC, care giver companies, student bodies and the government sector. I would like to thank the committee who had designed a well-balanced program and volunteered their time to make this event a success. The format of the conference included sessions presented by industry experts, student panels and interactive sessions.



A high level of networking for delegates was facilitated through the networking breakfast and the day's proceedings.

### **Tasmania**

ISANA Tasmania's PD has been post postponed and ISANA will work with the new representative to run a session in 2019.

### *Membership Drive*

VIC/TAS has been exploring innovative approaches to increase memberships. In March 2013 the Branch commenced with 113 members and currently we are sitting around a total of 180 members.

### *Current Projects and Relationships with Other Organisations*

ISANA VIC/TAS has been successful in the application of Four Grants in 2018. All these programs and projects listed below are ongoing for a year and ISANA is dedicated to seeing them through their completion.

#### **Enabling international students during critical incidents**

- Partnering with two researchers Shanton Chang and Catherine Gomes
- This project commenced 1 Oct 2018 and aims to complete June 2019
- Student Volunteer Project Manager: Franklin Patrao

#### **Be you - Be scene (Extension of You will be Right)**

- Partnered with: Monash College, AFIS, RMIT Training, RMIT and IEAA
- This project commenced 1 July 2018 and aims to complete June 2019
- Artistic director: Catherine Simmonds
- Student Volunteer Project Manager: Fei Fei Liao

#### **Building positive Homestay Experiences**

- University of Melbourne has applied for the grant with Trinity College and ISANA supporting the project
- Partnering with researcher Hugh Guthrie
- This project has commenced Sept 2018 and aims to complete June 2019 Student
- Volunteer Project Manager: Kirtana Sankarasubramanian

#### **Employability the Victorian Working Group on International Student Employability – VicWISE (Connecting Employers with International Students and Graduates)**

- VicWISE has been successful in the application of a Victorian state grant to expand the work and networking activities of this working group.
- The project has commenced and VicWISE held their first professional employability networking event on Thursday 18 October 2019.
- Student Volunteer Project Manager: Ankita Ragesh

## *Victorian State Government Collaborative Meetings*

### **Department of Economic Development, Jobs, Transport and Resources**

ISANA VIC/TAS is a member of Victorian International Education Ministerial Advisory Roundtable that meets regularly to discuss the International Education Sector strategy (Victorian and Commonwealth) and other issues pertaining to international students.

### **Study Melbourne Advisory Network Meeting**

ISANA VIC/TAS is a member of SMSC Stakeholder Advisory Network and attends regular meetings

### **Victorian Schools International Group (VSIG)**

ISANA VIC/TAS is a member of Victorian Schools International Group (VSIG). The group brings together representatives from Catholic, government and independent schools, the City of Melbourne and the Victorian Registration and Qualifications Authority. The group meets once every 6 months.

### **Women Leadership Forum- CISA/Study Melbourne**

ISANA VIC/TAS is partnering with CISA, Study Melbourne to help organise a Women Leadership Forum in Victoria in March 2019.

### **Dinner Project**

ISANA VIC/TAS is partnering with The Welcome Dinner Project. This is an initial platform to spark connections, between people/international students who are new to Australia with established community members over a shared meal in someone's home or a trusted community space. Everyone brings a plate of food to share. This is a powerful way to build trust, belonging and connection between people and break through cultural, social and other barriers, as they share food and stories.

## *Collaborating with Other Partners*

### **Education Providers/ Student Associations**

Be you- Be scene (Extension of She will be Right) new stories, new students will be joining the workshop. This show will be rolled out in to the regional and metro universities/ Tafe /private colleges in regional Victoria. Discussions are taking place to run the workshops in Geelong and Bendigo and the private colleges.

### **Legal**

ISANA VIC/TAS has been working closely with Inner Melbourne Community Legal and Paper Giant a research and design company to provide support to build a free tool to help international students living in Victoria get quick, free and confidential access to legal information. This is a Study Melbourne initiative and it is currently being developed.

### **Global Mental Youth Health forum**

ISANA VIC/TAS has been invited to be part of an advisory steering committee to assist in planning the Global Mental Youth Health forum in Victoria, partnering with White Ribbon Australia, Global Goodwill Ambassadors, Try Australia and Progressive Care Solution. Being a youth forum, ISANA VIC/TAS has nominated potential international students to join some of the sub working groups and participate in the forum in October.

**Student Volunteers**

ISANA VIC/TAS continues to function as a productive branch due to the loyalty and drive of 20 student volunteers. They are the glue and they bring an enormous amount of passion and talent to support the branch behind the scene. These students meet during lunch, after hours and weekends to manage the many activities that the branch is involved in. In turn these students are mentored and supported by the 14 highly skilled committee members who come from a diverse set of background in the international sector. Students have a sense of belonging and through volunteering with ISANA have been able to find paid roles with the various projects we are involved in. This strong networking platform has also enabled some of the volunteers to gain full time employment upon graduation

**International Leadership Conference RMIT**

ISANA VIC/TAS took a booth and received 55 enquiries for volunteering positions by domestic / international combined. The Branch organised a meet and greet for these students to identify potential volunteers for 2019.

ISANA Vic /Tas continues to be the voice for their members. This year's collaboration has been the driving force behind all the activities and events. A very big thank you to the members of the VIC/TAS committee. They were passionate, energetic, conscientious, dedicated volunteers who have spearheaded the collaborative work approach for 2018. As Vic Tas President I would like to acknowledge the enormous contribution of this group who have worked tirelessly to ensure that the branch is effective.

I would also like to mention a big thank you to members of the National Council for their support. My job as VIC/TAS President has been made easier with the guidance of the Victorian ISANA Life members. They have been great mentors for the branch and their expertise and wisdom is invaluable.

To all our partners and stakeholders, we are indebted to you for your leadership and guidance to inspire real transformation and to drive positive change within the international student sector in Victoria. I would like to conclude with a special thanks to Phoebe Thiessen from the Secretariat for her support.

**Manorani Guy**  
**Victoria & Tasmania President**

## NEW ZEALAND

Writing a President's report for this AGM has been a challenge as there has been so much to write about. In 2017 we elected a very strong and capable executive. The variety of sector and location representation has been invaluable in informing and helping our work, and it's been encouraging to see the various contributions of ISANA members, including those on the Executive. A very significant feature for this past year has been the roles of International Student Wellbeing Strategy Project Coordinator, Caroline Stevenson, and Professional Development and Research Coordinator, Chris Beard. Caroline and Chris have worked excellently together, and it's been a pleasure to see the effects of their work. I have included a paragraph of their reflections on these roles and the work they have been doing with ISANA NZ as part of the International Student Well-being Strategy Project that ISANA NZ has been contracted for.

I would also like to record with gratitude the invaluable support and work Victoria Sibley-Bentley, our ISANA NZ Secretariat has done in supporting our association. Supporting the work of the Executive, various working groups, fielding and distributing enquiries and handling day to day financial activity as well as many extra demands afforded by our increased involvement with government agencies and the International Student Well-being Strategy project have amounted to varied and at times pressured work for Victoria, which she has handled with grace and calmness. Thank you, Victoria. This year, Ru Oakley came on board to help us with accounting support and preparation of accounts. Ru is helping us with the transition from accountabilities of a small association to that of a peak body in the financial area and that has included GST registration and associated accountabilities, as these had become necessary due to finances being provided from the Ministry of Education under the International Student Well-being Strategy.

### *International Student Well-being Strategy projects*

ISANA NZ was contracted by the Ministry of Education to deliver a fulsome programme of enhanced professional development and community engagement training. The proposal put to the Ministry, contained forward thinking elements drawn from our ISANA NZ review and roadmap, undertaken earlier. \$152,000 was granted towards this project and as part of the agreed proposal we were able to contract Caroline Stevenson and Chris Beard to roles in implementing this project. I asked Chris and Caroline to record a paragraph of their reflections for this report:

### *Chris Beard - Professional Development and Research Coordinator*

It has been a privilege to work in the Professional Development and Research Coordinator's role in 2018. The opportunity to meet ISANA NZ members and workshop members throughout New Zealand has provided a window into the expertise and hard work that supports international students and sustains the international education sector. One of the strengths of ISANA NZ, continues to be its facilitative hub work, which enables the sharing and propagating of good practice. We've been encouraged by the positive evaluations from participants in the professional development and community engagement workshops and are using the helpful comments and suggestions to develop our offerings moving forward. We have become aware of the immense needs on the frontline and have been working, liaising and coordinating to spearhead efforts to professionalise the sector. This involves collaboration with stake-holders, government agencies, practitioners and academics, which this year has culminated in ISANA NZ's inaugural *International student experience: Connecting research with practice* symposium. I believe we are tantalisingly close to step-changes in the sector

that champion evidence-based practice, clearer professional pathways and dedicated research work. ISANA NZ is uniquely placed to support these changes and develop its products and services accordingly. Finally, it's been a pleasure to work with our ISWS Coordinator Caroline Stevenson and I wish to thank the ISANA NZ Executive and membership for its generous support.

### *Caroline Stevenson - International Student Wellbeing Strategy Project Coordinator*

Coordinating the Professional Development and Community Engagement Days so far has been extremely interesting and rewarding. I have found every region has their own set of challenges and needs in the international education industry. Some institutions are more connected with each other and the community in areas where others are looking to become more unified in the regional approach to international student wellbeing. What I have found that is the same around the country, is the passion and commitment to provide the best pastoral care and experiences possible for our international students, and also how open everyone is to share their ideas, good practice and the issues being faced. These workshops provide a positive day where attendees can learn, network and reflect. Attendees are sharing their voice with ISANA NZ so that we can keep providing the necessary support the industry is needing.

Working with Caroline and Chris has been a feature of the President's role this year and it has been invaluable to be part of the work they have been implementing. It has been a dream of ISANA NZ to lift our contribution from the limits of our capacity to volunteer, to provide professional organisation and presentation to ISANA NZ activities that contribute to enhancing and supporting the work of all who work on the supply side of New Zealand's international education sector.

Through the work of the team involved with the ISWS projects, and Chris and Caroline in particular, we have been able to build through partnerships some very worthwhile initiatives.

### *Partnering has been a Feature:*

This year has been characterised by partnerships that have been beneficial to ISANA NZ in our work and the various roles we perform. I would like to record the value of our partnering with government agencies. The Ministry of Education – international unit, Education New Zealand, MBIE (immigration NZ) and NZQA have regularly contributed to our programmes and provided encouragement, and we too in some small way may have been of assistance to them in their work, as the involvement of our members in consultations and committees is often a hidden contribution of ISANA NZ. Thank you to all our members who have been helpful to government agencies on our behalf. It's been good, feeling the sense of inclusion and appreciation for the work of ISANA NZ, by those who work for the government. ISANA NZ is recognised as one of the peak bodies contributing in New Zealand's international education stream. We are unique as we represent the often diverse and frequently unified view of those who work at the "coalface" so to speak. Representing ISANA NZ as your President in the Education Ministers International Education Stakeholders Advisory group has opened my eyes to the esteem attributed to those who work hard in support. Being part of the excellent ISANA NZ team that contributed to the NZQA developing robust guidelines to the Code has been great. Helping to put together ISANA NZ submissions on a variety of government agency consultations has given me insight and appreciation of the significant contribution our members make to assist the work of our government agencies.

Our partnerships however, have not been limited to government agencies. During 2018, partnership with other organisations working in areas of international education has grown. We have

contributed, but they too have contributed to our programmes and I need to record the great value we have obtained from amongst the Education providers, and I would like to single out EIT, NMIT, IPU, Waikato University and Victoria University of Wellington who have provided venues and assistance for our professional development and community engagement training days. Education NZ, Marsh- Allianz and Unicare have provided sponsorship and help for events. ISMNZ has helped me immensely in the President's role by giving me supported time for that and continuing to supply office space for our secretariat.

Coordinating with other agencies where our paths and interest coincide has also been helpful and I would be remiss not to mention Christchurch Education, Southland Ventures, Tauranga Educated and Learning Hawkes Bay, as regional education groups who have worked together with us both practically and in terms of contributing invaluable ideas and advice. SIEBA has also been a regular connect and late last year our partnership with NZTEAP, ANZSSA and ATLANZ resulted in a very useful joint event. Wintech has also been a great partner to work with in providing the Mental Health First Aid training under the ISWS project.

All of this means there has been a lot of communication needed, and Caroline and Chris being available to represent ISANA NZ has helped. But also, the increased activity has put pressure on the secretariat in terms of keeping up. We are currently reviewing our need to increase the administrative support to ensure our Executive and membership are supported.

So, a busy year and what of the future? A proverb says, "it is because of ignorance man is greatly troubled by the future". We will face some significant decisions going into this coming year. We hope to continue with the momentum gained from the ISWS project. However, we have no funding from the ISWS source for the next year. Our planning envisioned the work being undertaken this last year, fitting into a continuing development going forward. We want to continue the momentum gained and this has been recognised by the government agencies charged with implementing the International Education Strategy. ISANA NZ has been recognised as having a role to play in various parts of the implementation. We are entering discussion with the various government agencies, and as I write, we are in the process of putting together an expression of interest related to how we might be able to contribute. Naturally, such an expression would of necessity ask for assistance with funding. Thoughts and ideas from members are welcome and it is hoped we will be able to report back on gaining funds to assist in our role in professionalising the sector, as well as in carrying on the work of helping to strengthen international education in the regions.

It is too early to report the next stage of plans for next year, but we can say there will be more work in regional clusters and professional development, as well as a two-day ISANA NZ conference focussed in the area of the professionalization of our international education roles. More about that later, as details come into perspective.

In finishing this report, I would like to thank my colleagues on the Executive. They have a variety of strengths and qualities that have blended well and their collective wisdom has been great for our association. I wish them and all our members a very happy and relaxed summer with some holiday and ideally, some good Christmas gifts.

**Terry McGrath**  
**NZ President**

# SECRETARIAT REPORT

2018 has seen many changes.

This year the Secretariat:

- experienced a change of office, twice, taken over by me from late-February
- implemented the new Membership costs
- introduced a new Membership category
- adjusted all memberships in a move towards an annual renewal date of 30 June
- continues to work towards reducing administrative effort by consolidating all ISANA accounts in XERO, the utilised accounting platform
- has been assisting the Project Officer with the communication between parties involved in the National Code Tutorial and Test EGI Project.

The main functions of the Secretariat are:

- providing administrative support to the President, Vice President, Treasurer and branch committee members
- being the first point of contact via phone and email for members
- facilitating the signing of new members, including supporting the branches and contacting non-members who attended the national conference and other PD during the year
- liaising closely with the branch treasurers to gather and collate financial data for the BAS and distributing PD revenue
- maintaining the memberships database, the processing of which includes the actual data entry, banking, cross checking EFTPOS remittances, plus the paperwork continues to be a large part of the Secretariat role
- performing routine administrative procedures include liaising via email with new members, responding to enquiries, arranging printing, constructing the annual report, updating the website.

The Secretariat also liaises closely with facilitators of the state-run PD sessions, including setting up online registrations, payments and reporting.

The Secretariat's role also includes the responsibility of processing invoices, book-keeping using XERO, along with preparing and lodging the BAS for each quarter.

## *Membership figures:*

November 2010	485
November 2011	460
November 2012	407
November 2013	408

November 2014	414
November 2015	400
November 2016	421
November 2017	445
November 2018	466

Thank you to all for your support and patience.

**Phoebe Thiessen**  
**ISANA Secretariat**

## DECLARATION OF INTEREST

NIL



## LIFE MEMBERS

*Graeme Baguley*

*Heather Bigelow*

*Jenni Burchill*

*Bryan Burke*

*Shanton Chang*

*Melanie Duncan*

*Paula Dunstan*

*Felicity Fallon*

*Diana Gabb*

*Danielle Hartridge*

*Brit Helgeby*

*Gilbert Hennequin*

*Margaret Hill*

*Carol Hogan*

*Vivien Hope*

*Audrey Horridge*

*Ross Lehman*

*Sylvia Lewohl*

*Elaine McBride*

*Hedley Reberger*

*Gavin Sanderson*

*Peter Spolc*

*Patrick Willix*

*Liz Wright*

# WHERE WE WORK

*Abe Services*  
*Accurate Consultants*  
*ACPET- Australian Council for Private Education and Training*  
*ACT Government - Education and Training Directorate*  
*ACT Government Education Directorate*  
*Adelaide Institute Of Business And Technology*  
*AECC Global*  
*Albert House*  
*Allianz Worldwide Partners*  
*Alphacrane Intercultural Specialists*  
*Anand International India*  
*APIC ECA EGI/PY*  
*A-priori Education Foundation P. Ltd*  
*Aquinas College*  
*Arora Foreign Education Consultant*  
*Asia Pacific Education Consultant Pty Ltd*  
*Asia Pacific International College APIC*  
*Asian Student Accommodation*  
*Astar Training Institute*  
*Auspark Education Network Pvt Ltd.*  
*Aussie Education Migration And Financials Services Pty Ltd*  
*Australasian Network Undertaking*  
*Australian Catholic University*  
*Australian Centre of Further Education*  
*Australian College Of The Arts (Collarts)*  
*Australian Education International*  
*Australian Global Colleges*  
*Australian Homestay Network*  
*Australian Institute of Business*  
*Australian National University*  
*Australian Yutong Culture Centre*  
*Aviation Australia*  
*Avondale College Of Higher Education*  
*Balcombe Grammar School*  
*Balmoral State High School*  
*Banora International Group TA ASAP Homestays*  
*BCA National Training Group*  
*Beaconhills College*  
*Bedi & Associates*  
*Bendigo TAFE and Kangan Institute*  
*Blue Mountains International Hotel Management School*  
*Boomerang International Educational Services*  
*C Q University*  
*Cambridge International College*  
*Canberra Institute of Technology Student Association (CITSA)*  
*Career Calling International (Compliance and Quality Assurance - CAQA)*  
*Carnegie Mellon University*  
*Cavendish Road State High School*  
*Centenary Heights State High School*  
*Central Australian College*  
*Central Queensland*  
*Centre For Culture, Ethnicity And Health*  
*Centre Of Australian Education And Careers*  
*Charles Darwin University*  
*Charles Sturt University*  
*Chisholm Institute Of Tafe*  
*CIT Solutions Pty Ltd*  
*City of Melbourne*  
*Cleveland District State High School*  
*College Of Event Management*  
*CQ University*  
*CQ University Sydney Campus*  
*CQ University Melbourne*  
*Craigslea State High School*  
*Deakin College*  
*Deakin University*  
*Deakin University English Language Institute*  
*Deakin University Faculty Of Business And Law*  
*DECD - IES*  
*DEDJTR*  
*Degrees Plus Australia*  
*Dental Nursing Australia*  
*Department Of Education Tasmania*  
*Destination the Ultimate Beginning*  
*Dream Australia Education Services*  
*Dream Big Abroad*  
*Duck Overseas Consultant*  
*ECA College*  
*ECA Professional Year*  
*Echoes Global Education*  
*Edith Cowan College*  
*Education Centre Of Australia*  
*Education Links*  
*Education Queensland International*  
*Edulipse*  
*Elanora State High School*  
*ELC - English Language Company*  
*ELIS English Language School*  
*English Language Centre Macquarie University*  
*ESI Global Services*  
*Express Visa Migration Services*  
*Eynesbury (Navitas)*  
*Eynesbury College*  
*Familystay Australia*

Federation University Australia  
 Flinders University  
 Flinders University Student Association  
 Focal Holdings Pty Ltd  
 Foundation Education  
 Global Choice Education Consultant Pvt. Ltd  
 Global Colliance  
 Global Experience  
 Goodwill Consult  
 Government Education And Training International  
 Tasmania (GETI)  
 Grasshopper International  
 Griffith College  
 Griffith University  
 Griffith University International  
 Haileybury College  
 Hawthorn-melbourne, Navitas  
 HBD Services  
 Hiromi Educational Foundation Pvt. Ltd.  
 Hobart College  
 Homestay Australia  
 Hub International Education  
 I Inform U (My Student Guide)  
 ICTE-UQ  
 IDP Education Australia  
 IES College  
 ILSC Education Group  
 Immanuel College  
 Independent Schools Queensland  
 Institute Of Continuing & Tesol Education - The  
 University Of Queensland  
 International Australian Academy  
 International Education | Education | ACT  
 Government  
 International Education Knowledgebase  
 International Education Services IES  
 International Education Services Ltd  
 International Student Services, Queensland  
 University of Technology  
 Intraco Education Pty Ltd  
 ISA Guardian & Welfare Services  
 Ivanhoe Grammar School  
 James Cook University  
 Journal Student Living Pty Ltd  
 Kawana Waters State College  
 Kelvin Grove State College  
 Kenmore State High School  
 Kent Institute Australia  
 Kent Institute of Business & Technology  
 Kilvington Grammar School  
 La Trobe Melbourne  
 La Trobe Melbourne Navitas Bundoora Ltd  
 La Trobe University Accommodation Services  
 Le Cordon Bleu Australia  
 Lexicon Education And Immigration Consultant  
 Lifetime International Training College  
 Linx Institute  
 Macleay College  
 Maleny State High School  
 May Education Consultancy  
 MDA - Brisbane Student Hub  
 Medibank Private Ltd  
 Melbourne Institute of Technology  
 Melbourne Polytechnic  
 Mentone Girls' Grammar School  
 Menzies Institute Of Technology  
 Mercedes College  
 Meridan State College  
 Merrimac State School  
 Migrant Educational & Employment Solutions  
 Migrates Overseas Consultancy Llp  
 Mitchelton SHS  
 Monash College  
 Monash Residential Services  
 Monash University  
 Morling College  
 MTSC Pty Ltd  
 Multicultural Communities Council of SA Inc  
 Murdoch University  
 My PEC (My Personal Education Consultant)  
 Navitas Professional  
 Navitas SA  
 Nazareth College  
 Netco Technology (NETCOTEC) Pty Ltd  
 Nexco Consultants Pty Ltd  
 Nibs Education And Visa Services  
 NSW Department of Industry  
 Nunawading Christian College  
 Oxford Travel & Educational Services  
 Oz Study & Migration Pty Ltd  
 Pacific Training Group  
 Pacway Investments Pty Ltd T/as Sino Australia Vet  
 Palmerston House  
 PFEC GLOBAL  
 PMO AUSTRALIA  
 Prince Alfred College  
 Promise Services  
 Queensford College  
 Queensland University of Technology  
 QUT  
 QUT International Student Services  
 Ready Migration Force  
 Retired  
 RGIT  
 Richmond Visa Advisors  
 Riverina Institute of TAFE  
 RMIT Training  
 RMIT University  
 Rose Australia Brazil / Rose Australia

*Royal Melbourne Institute of Training - Nitzon Pty Ltd*  
*Rush And Raksha Education Consultancy Pvt. Ltd.*  
*Safe Student App - ISA Guardian & Welfare Services*  
*Saga Studies Pty Ltd*  
*Saibt*  
*SBSC Nepal P.ltd*  
*Sc Overseas Consultancy Services Pvt Ltd*  
*Scape Australia Management Pty Ltd*  
*Scope Global Pty Ltd*  
*SDI, Unsw Sydney*  
*Sea Link Education Center Pvt. Ltd.*  
*Self Employed*  
*Seow Consulting International*  
*Sonder Australia*  
*South Australian Institute of Business and Technology*  
*South Metropolitan TAFE*  
*Southern Cross University*  
*SRC University Of Sydney*  
*St Thomas More College*  
*Stanley College*  
*Stellar Education*  
*Student Accommodation Services Pty. Ltd.*  
*Study Adelaide*  
*Study Brisbane*  
*Study Gold Coast*  
*Study Group Australia - Taylors College*  
*Study Melbourne*  
*Study Path Consultants*  
*StudyNSW*  
*Successful Graduate Pty Ltd*  
*Swinburne University of Technology*  
*TAFE Queensland*  
*TAFE Queensland Brisbane*  
*TAFE Queensland SkillsTech*  
*TAFE South Australia International*  
*TasTAFE*  
*The Imperial College of Australia*  
*The Trackers Educational and Overseas Services Pvt Ltd*  
*The University of Adelaide*  
*The University of Melbourne*  
*The University of Adelaide*  
*Top Education Institute*  
*Trade And Investment Queensland (TIQ) - Study Queensland*  
*Trinity Beach State School*  
*Trinity College Foundation Studies*  
*Trinity College, The University of Melbourne*  
*Trison Business College*  
*Tyndale Christian School*  
*U&I Global*  
*Unification Pty Ltd*  
*Unilodge Australia Pty Ltd*  
*Universal Business College Sydney*  
*Universal Students' Consultancy*  
*University College London*  
*University of Adelaide*  
*University of Canberra College*  
*University of Divinity*  
*University Of Melbourne*  
*University Of New England*  
*University of New South Wales*  
*University of Newcastle*  
*University of Notre Dame Australia*  
*University Of Queensland*  
*University of South Australia*  
*University of Southern Queensland*  
*University of Tasmania*  
*University of The Sunshine Coast*  
*University Of Wollongong*  
*University Senior College*  
*University Canberra*  
*UNSW Global Education*  
*UNSW Sydney*  
*UOW College*  
*Urbanest North Terrace*  
*Urbanest Pty Ltd*  
*Urbanest Student Accommodation*  
*UTS Insearch*  
*UTS International*  
*University of Western Australia*  
*University of Western Sydney*  
*V1 Overseas Careers Pty Ltd*  
*Varsity College*  
*VICPAK Consultancy Services*  
*Victoria University*  
*Victoria University College*  
*Victoria University Sydney*  
*Victoria Unviersity*  
*Visa Immigration Professionals*  
*Wesley College*  
*Westbourne Grammar School*  
*Whitefriars*  
*Wintec, New Zealand*  
*Woodcroft College*  
*Xcellerator Pty Ltd*  
*Xpert Education*  
*Yeronga High School*  
*Zenith Business Academy*

# AUDITOR'S REPORT

**ISANA INTERNATIONAL EDUCATION  
ASSOCIATION INC.**

*Financial Statements  
For the Year Ended 30 September 2018*

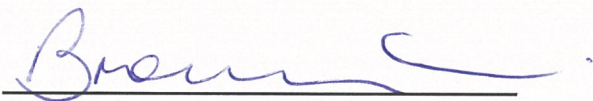
# ISANA INTERNATIONAL EDUCATION ASSOCIATION INC

## COMMITTEE OF MANAGEMENT DECLARATION

The Committee has determined that the association is not a reporting entity and that this  
In the opinion of the Committee, the attached financial report:

1. Presents a true and fair view of the financial position of ISANA International Education Association Inc, as at 30 September 2018 and its performance for the year then ended;
2. At the date of this statement, there are reasonable grounds to believe that ISANA International Education Association Inc will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the Committee and is signed  
for and on behalf of the Committee by:



President

Dated: 30 November 2018

**ISANA INTERNATIONAL EDUCATION ASSOCIATION INC**  
**STATEMENT OF COMPREHENSIVE INCOME**  
**FOR THE YEAR ENDED 30 SEPTEMBER 2018**

	2018	2017
	\$	\$
<b>INCOME</b>		
<b>ACTIVITIES</b>		
Membership Fees	44,466	47,884
Professional Development/Branch Income	129,286	48,472
Conference Profit	19,551	17,986
Interest Income	-	2
Grant Funding	42,933	-
Sundry Income	1,098	2,915
<b>TOTAL INCOME</b>	<u>237,334</u>	<u>117,259</u>
<b>COST OF ACTIVITIES</b>		
Business Development	4,545	14,738
Conference & PD Expenses	116,283	44,651
Catering & Meals	-	3,665
Journal	6,012	-
NZ Branch Expense	9,910	-
Grant Expenditure - National - EGI Project	30,306	-
Grant Expenditure - Vic/Tas - BYBS Grant	12,472	-
Grant Expenditure - Vic/Tas - CP Grant	155	-
<b>TOTAL COST OF ACTIVITIES</b>	<u>179,683</u>	<u>63,054</u>
<b>GROSS PROFIT - ACTIVITIES</b>	<u>57,651</u>	<u>54,205</u>
<b>OTHER EXPENSES</b>		
<u>Overhead Expenses</u>		
Audit Fees	2,855	2,700
Bookkeeping	236	210
Bank Charges	498	579
Insurance	4,773	4,473
Government Charges	-	41
National Conference	1,551	-
Marketing & Promotion	1,223	-
Postage	57	24
Printing & Stationery	281	567
Registration Fees	-	267
Secretariat	23,608	22,193
Sponsorship	2,273	-
Sundry Expenses	2,057	2,356
	<u>39,412</u>	<u>33,410</u>
<u>Communication Costs</u>		
Telephone, Internet & Mobiles	3,778	840
Web Design & Maintenance	899	2,700
	<u>4,677</u>	<u>3,540</u>
<u>Travel Costs</u>		
Travel & Accommodation	16,111	16,950
	<u>16,111</u>	<u>16,950</u>
<b>TOTAL OTHER EXPENSES</b>	<u>60,200</u>	<u>53,900</u>
<b>SURPLUS/(DEFICIT)</b>	<u>(2,549)</u>	<u>305</u>
Bursaries	(1,000)	7,000
<b>NET SURPLUS/(DEFICIT) AFTER AWARDS</b>	<u>(1,549)</u>	<u>(6,695)</u>



**ISANA INTERNATIONAL EDUCATION ASSOCIATION INC**  
**STATEMENT OF FINANCIAL POSITION**  
**AS AT 30 SEPTEMBER 2018**

	2018	2017
	\$	\$
<b><u>ACCUMULATED FUNDS</u></b>		
Opening Balance as at 1 October	121,608	128,303
Net Surplus/(Deficit) for the Year	(1,549)	(6,695)
Closing Balance as at 30 September	<u>120,059</u>	<u>121,608</u>
 <i>Represented by:</i>		
<b><u>CURRENT ASSETS</u></b>		
Business Account	157,083	75,469
VIC - Bank Account	7,545	38,993
VIC - Bank Account - CP Grant	14,837	
VIC - Bank Account - BYBS Grant	5,586	
QLD - Bank Accounts	15,013	4,108
SA - Bank Account	3,230	1,043
NSW - Bank Account	3,991	3,564
Victoria - Investment Account	40,253	2,427
	<u>247,538</u>	<u>125,604</u>
<b><u>NON-CURRENT ASSETS</u></b>		
Credit Union Membership	-	10
	<u>-</u>	<u>10</u>
<b>TOTAL ASSETS</b>	<u>247,538</u>	<u>125,614</u>
<b><u>CURRENT LIABILITIES</u></b>		
Other Current Liabilities	861	-
Unexpended Grant Funding	116,484	-
GST	10,134	4,006
	<u>127,479</u>	<u>4,006</u>
<b>NET ASSETS</b>	<u>120,059</u>	<u>121,608</u>

**ISANA INTERNATIONAL EDUCATION ASSOCIATION INC**  
**STATEMENT OF CHANGES IN EQUITY**  
**FOR THE YEAR ENDED 30 SEPTEMBER 2018**

	Accumulated Surplus	TOTAL
	\$	\$
Balance at 1 October 2016	128,303	128,303
Comprehensive income for the year	(6,695)	(6,695)
<b>Balance at 30 September 2017</b>	<b>121,608</b>	<b>121,608</b>
Comprehensive Income	(1,549)	(1,549)
<b>Balance at 30 September 2018</b>	<b>120,059</b>	<b>120,059</b>

The accompanying Notes form part of these Financial Statements

**ISANA INTERNATIONAL EDUCATION ASSOCIATION INC**  
**STATEMENT OF CASH FLOWS**  
**FOR THE YEAR ENDED 30 SEPTEMBER 2018**

	Note	2018 \$	2017 \$
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
Receipts from revenue and services		221,540	128,698
Receipts from grant funding		175,359	-
Payments to suppliers and employees		(274,965)	(135,654)
Interest received		-	2
Net cash provided by/(used in) operating activities	4	<u>121,934</u>	<u>(6,954)</u>
Net increase/(decrease) in cash held		121,934	(6,954)
Cash on hand at beginning of the financial year		<u>125,604</u>	<u>132,558</u>
<b>Cash on hand at end of the financial year</b>		<b><u>247,538</u></b>	<b><u>125,604</u></b>

The accompanying Notes form part of these Financial Statements

**ISANA INTERNATIONAL EDUCATION ASSOCIATION INC**  
**NOTES TO AND FORMING PART OF THE ACCOUNTS**  
**FOR THE YEAR ENDED 30 SEPTEMBER 2018**

**NOTE 1 – Summary of Significant Accounting Policies**

The financial statements have been prepared on the basis that the association is a non-reporting entity because there are no users dependent on general purpose financial statements. These financial statements are therefore special purpose financial statements that have been prepared in order to meet the requirements of the Australian Charities and Not-for-profits Commission Act 2012. The association is a not-for-profit entity for financial reporting purposes under Australian Accounting Standards.

The financial statements have been prepared in accordance with the mandatory Australian Accounting Standards applicable to entities reporting under the Australian Charities and Not-for-profits Commission Act 2012 and the significant accounting policies disclosed below, which the board has determined are appropriate to meet the needs of members. Such accounting policies are consistent with those of previous periods unless stated otherwise.

The financial statements, except for the cash flow information, have been prepared on an accrual basis and are based on historical costs unless otherwise stated in the notes. Material accounting policies adopted in the preparation of these financial statements are presented below and have been consistently applied unless stated otherwise. The amounts presented in the financial statements have been rounded to the nearest dollar.

**Income Tax**

The Association is not subject to income tax on its profits.

**Note 2      Contingent Liabilities and Contingent Assets**

The entity has no contingent liabilities or assets.

**Note 3      Events After the Reporting Period**

No matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the entity, the results of those operations, or the state of affairs of the entity in future financial years.

**Note 4      Cash Flow Information**

Reconciliation of Cashflow from Operating Activities  
with Current Year Surplus

	2018	2017
	\$	\$
Profit/(Loss) for the Year	(1,549)	(6,695)
Changes in assets and liabilities		
Increase/(decrease) in payables	6,999	(259)
Increase/(decrease) in deferred income	116,484	-
	121,934	(6,954)

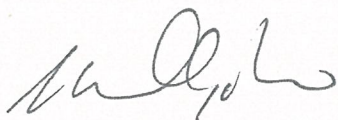
**ISANA INTERNATIONAL EDUCATION ASSOCIATION INC**  
**2017 - 2018 COMMITTEE MEMBERS**

President	Bronwyn Gilson UNE International, Armidale, NSW
Vice President	Kristine Papadopoulos Monash University, Caulfield East Campus, VIC
Vice President - Planning & Development	<i>Vacant</i>
Vice President - Professional Development	Robert Spencer CQ University Australia, Melbourne, VIC
Treasurer	Molly Bonnefin Monash College, Clayton, VIC
Communication Manager	Brett Lyon StudyExplore (Australia) Pty Ltd, Sydney, NSW
Secretariat	Conference Design Pty Ltd 228 Liverpool St, Hobart, TAS
QLD President	Samantha Hilbig Griffith University, P O Box 3370, South Brisbane
SA & NT President	Louise Skull Woodcroft College, Adelaide, SA
VIC/TAS President	Manorani Guy Asian Student Accommodation, Brunswick, VIC
NSW/ACT President	Lyndall Benton Kent Institute Australia, Sydney, NSW
WA President	<i>Vacant</i>



---

President



---

Auditor

30 November 2018



International Education Association Inc.

***WWW.ISANA.ORG.AU***

*228 Liverpool Street*

*HOBART, Tasmania, 7000*

*TEL: 03 6231 0253*

*Email: [isana@isana.org.au](mailto:isana@isana.org.au)*

*ABN: 42 335 124 078*