

Information for international students - www.fairwork.gov.au/internationalstudents

The 'Visa holders and migrants' page has a dedicated section for international students and includes the following information and factsheets:

- international student factsheet
- unpaid work
- student placements work experience and internships

In language page – www.fairwork.gov.au/languages

Resources are featured in 27 languages and include information on:

- About the Fair Work Ombudsman
- Fair Work Information Statement
- My employment checklist
- Starting a new job guide

There are also links to the FWO's YouTube channel where videos in different languages are available: https://www.youtube.com/results?search_guery=working+in+australia+fair+work

Pay and conditions tool (PACT) - www.calculate.fairwork.gov.au

The Pay, Shift, Leave, Notice and Redundancy calculators helps employees and employers work out what employees need to be paid, what their leave entitlements are and the amount of notice employers and employees need to give when ending employment.

My Account - www.fairwork.gov.au/my-account/registerpage.aspx

By registering for My Account employers and employees can:

- get priority support
- save results from PACT
- save their favourite FWO pages

- ask questions and save the responses
- view tailored information
- view articles about workplace rights only available through My Account

Media releases - www.fairwork.gov.au/about-us/news-and-media-releases

Subscribe to media releases to keep up to date with issues reported by the FWO.

Email updates - <u>www.fairwork.gov.au/emailupdates</u>

Subscribe to email updates to keep up to date on information about workplace rights, including the annual wage review and any changes to rights and responsibilities.

Guides to resolving workplace issues

We have created two practical guides to assist you and your clients with resolving workplace issues.

Employee's guide to resolving workplace issues

Employer's guide to resolving workplace issues

The resources offer step-by-step guidance to help employees and employers work together and resolve issues within their workplace with minimal expense, time and stress. The guides include case studies, tips and information about links and resources to help people with resolving matters at work.



Online learning centre - www.fairwork.gov.au/learning

The FWO has a number of online training courses available. These courses offer free and interactive learning, teaching new skills and strategies for employers, employees, supervisors and managers. Courses include having difficult conversations in the workplace and starting a new job whilst courses for employers and managers cover additional issues such as hiring employees, managing employees, employee performance, including addressing underperformance, and two new courses, workplace flexibility and diversity and discrimination.

Small Business Page - www.fairwork.gov.au/smallbusiness

The FWO has developed information and resources that businesses can rely on. On the Small Business Page, you can find information on: getting started – the basics, hiring employees and registering for My account, record keeping and pay slips, finding the right pay, calculating leave, managing employees, ending employment, auditing your payroll regularly, Small Business Helpline and useful resources.

Working in Australia presentation - www.fairwork.gov.au/presentationpackage

This presentation has been developed specifically for those who work with migrant and multicultural communities. The package has been designed to assist community workers to teach migrant communities about Australian workplace laws. Anyone can use these resources – the user does not need to be an expert.

The Anonymous report - www.fairwork.gov.au/tipoff

The anonymous report allows people to report a workplace issue without being involved directly.

Contact details for the Fair Work Ombudsman - www.fairwork.gov.au or call on 13 13 94

Translating and Interpreting Service (TIS) is also available, please call 13 14 50 and ask for the Fair Work Ombudsman.

The Fair Work Ombudsman is on social media, please follow us on:

Facebook www.facebook.com/fairwork.gov.au

Twitter @fairwork_gov_au

Natalie James @NatJamesFWO

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