



**Notice of Annual General Meeting (AGM) and  
Agenda**



## Notice of Annual General Meeting (AGM)

Dear Member,

Notice is hereby given that the Annual General Meeting (AGM) of ISANA International Education Association Inc will be held on Friday, 2<sup>nd</sup> December 2022 commencing at 12:30pm (AEDT), via Zoom. Please register in advance to obtain your personal meeting login:

<https://us02web.zoom.us/meeting/register/tZ0vfuqupjkoHt3qbtZcSohvI595ZzLhJaDE>

*(After registering, you will receive a confirmation email containing information about joining the meeting)*

**Included are:**

- the agenda for this meeting
- proxy appointment form

**Attached are:**

- The minutes from the 2021 ISANA Inc AGM

**At the AGM, members will have the opportunity to:**

- find out about ISANA's operations and finances
- ask questions about the ISANA's operations and finances

**At the meeting, members will be asked to vote on resolutions to:**

- accept the minutes of the last AGM
- accept the President's report
- accept the Treasurer's report, including the auditor's report and annual financial statements
- accept the reappointment of current auditor

Kind regards,

**Sharon Cook**

**National President, ISANA Inc**

ISANA International Education Association Inc

Level 6, 152 Macquarie St, Hobart, Tas, 7000, Australia | ABN: 42 335 124 078

P: +61 (3) 6231 0253 | E: [isana@isana.org.au](mailto:isana@isana.org.au) | [isana.org.au](http://isana.org.au)



## Annual General Meeting Agenda

1. Welcome and Introductions
2. Apologies
3. Accept the Minutes of the previous AGM
4. Presentation and acceptance of the President's report on the activities of the Association.
5. Presentation and acceptance of the Treasurer's report on the financial activities and position of the Association, including the Auditor's Report for the last financial year and the re-appointment of Mike Derbyshire, of Bentley's Audit Services, as auditor for the next financial year
6. Meeting close



## Appointment of Proxy

I,.....  
(Full name)

Of.....  
(Full address)

being a financial voting member of ISANA International Education Association Inc

Appoint  
.....  
(Full name of proxy)

or, in their absence, appoint the Chairperson as my proxy, to vote for me on my behalf at the ISANA 2022 Annual General Meeting to be held on Friday, 2<sup>nd</sup> December and at any adjournment of that meeting.

Signed  
.....  
(Member's signature)

Date.....

### Notes:

- A member may appoint one proxy
- A proxy must be a financial voting member of ISANA
- Proxies must be received by the office by 12 Midday (AEDT) on Thursday, 1<sup>st</sup> December 2022 by email to [isana@isana.org.au](mailto:isana@isana.org.au)